

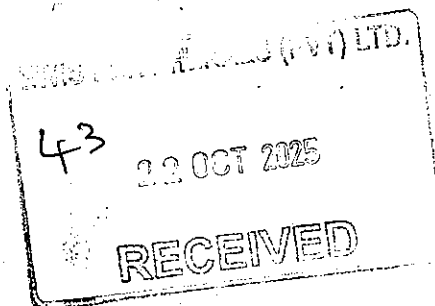
EMPLOYEES' TRUST FUND BOARD

COLLECTION & EMPLOYER RELATIONS DIVISION

Surcharge Notice No.:

EN2525518

ENIS PERIPHERALS (PVT) LTD
YATHAMA BUILDING NO 142
GALLE ROAD
COLOMBO 03



Surcharge Unit
22nd Floor, "MEHEWALA"
Narahrenpita, Colombo
Tel: 011 7747200 / 011
E-mail : surcharge@etf
.....17410

EPF No.

A 035

NOTICE OF SURCHARGE

Dear Sir / Madam,

Section 16 of the ETF Act No. 46 of 1980 makes it obligatory for all employers to pay contributions due in respect on or before the last day of the succeeding month. Where contributions have not been paid before the due date, surcharges at rates shall be payable in addition to the contributions, in the following manner, under Section 27(as amended by Act No. 3 of 1988).

	Surcharge payable on contribution
For a delay not exceeding 10 days	- 05%
For a delay between 11 days to 01 month	- 15%
For a delay between 01 to 03 months	- 20%
For a delay between 03 to 06 months	- 30%
For a delay between 06 to 12 months	- 40%
For a delay exceeding 12 months	- 50%

- Records of contributions received by us revealed that your establishment is liable to the surcharges appended below as a failure to remit contributions, on or before the due date.
- If any of the contributions have been remitted by you on or before the due date please furnish a detailed statement. In the please send us a remittance covering the surcharges within fourteen days from the date hereof.
- Your cheque should be drawn in favour of the "Employees' Trust Fund" crossed "A/C Payee Only" and forwarded to this above address.

Please also return the original of this advise to us with the cheque.

- PLEASE DO NOT SEND THE REMITTANCE DIRECT TO THE BANK. DO NOT FAIL TO QUOTE OUR REFERENCE IN ALL COMMUNICATIONS.**

Yours faithfully,
EMPLOYEES' TRUST FUND BOARD

MANAGER (SURCHARGE)

SCHEDULE

Month of Contribution	Due Date	Date Recd at Bank / Board	Period of Default	S/c %	Contribution Rs. Cts.	Surchar Rs.
2025/02	31/03/2025	2025/04/01	Rs 000 D 01	5.00	202,230.00	10,1
						10,1